

## Sponsor Guide Letter

To the President of the IPA

### **Re: Applicant's name**

I am writing to confirm the applicant's good character and suitability to become an Ordinary Member of the IPA. I can confirm the applicant meets the experience requirements to hold an insolvency licence, as defined below – i.e. that (s)/he has achieved at least 600 hours of higher level insolvency experience in the last three years.

My details are as follows:

Name		Telephone	
Job Title		Email	
Company		Position	
Address		Authorised by	
Qualifications/ Honours/ Decorations		Capacity in which I know the applicant, and for how long	

Higher experience in insolvency administration is defined as engagement in work relating to the administration of estates in respect of which an IP has been appointed where the work involves the management and supervision of cases on behalf of the IP or regulatory work at an equivalent level.

Yours sincerely